

# Prescribing Safety Indicator PS015 - Wales only

Please be aware, the **Prescribing Safety Audit Indicator PS015**, in Informatica's Audit+, is looking for a **Read Code** of **422..00 Full Blood Count** in the patient's record. Some **Vision 3** practices do not automatically enter this clinical term into the patient record when test results automatically file from **Mail Manager**.

If your practice is affected by this issue, please follow one of the following solutions to rectify this issue and ensure your patient test results are being identified by the **Prescribing Safety Audit Indicator PS015** audit:

- Within Consultation Manager see page 1
- Within Mail Manager see page 3

### Within Consultation Manager

To file the correct clinical term from in **Consultation Manager**:

- 1. From the **Vision 3** front screen, select **Consultation Manager**, find the patient required and if necessary open a Consultation.
- 2. Select **View Mail for Patient** and the patients incoming mail displays:

🔜 Mr David Hinkson						×
A. F. R. Received V	Туре	Action	Set By	Action By	Staff	From
21/01/2016	Vision Common Format				Dr Jane Mars	
20/01/2016	Vision Common Format				Dr Jane Mars	
🕈 🚞 🗹 12/02/2010	BLOOD	Make Appointment For Gp	Dr Bradley Sieve	Receptionists	Dr Fiona Venus	Dept.of Haematolo;
•						
Filter All Unread	Read   Outstanding Acti	ons Completed Actions	Archived Unarchiv	ed Unfiled All Mail C	Categories	•
View Result Add Action	Complete Action A	Appointments Exit				

3. Select to highlight the message containing the **424..00 Full Blood Count** result required and select **View Result**.





4. The Individual Message screen displays, right click on the 424.. Full Blood Count entry and select File Result Immediately:

**Training Tip** – If the Read code does not display against the result, you can right click on the message and select **Display Read Codes**.

5. A green tick now displays alongside the item, select Close:

🔝 Individual Message 🛛 🗙							×
File All	File Abnormal	Print	Add Action	Actions	Notes	Appointment	Close
BLOOD     Actions     Routin     Reg     Obs     4     4     4     4     4     4	Outstanding he Appt - Bool uest: BLOOD ervations 24 Full blo H Total who 6 Red blood 3 Haemoglob	e App Wit od count te cell ( i cell (R)	- FBC count 13.6 BC) count 4 ation 14.0	appointment 10*9/L (4.0 .65 10*12/L g/dL (11.5	For Gp		

6. Select **Exit** and close the patient record in the usual way.

You can select **Archived** to view archived mail, but archived messages cannot be filed from **View Mail for Patient**. Note down the details and then either add the result into the patient record manually, or restore the message from **Archive** in **Mail Manager** and then file the result. See **Archived Test Results** on page 5 for details.



## Within Mail Manager

### Search for a specific patient's test results

The **Individual Patient** tab displays all messages for a specified patient. To find and display the messages of an individual patient:

1. From **Mail Manager**, select **Find** from the toolbar and select the patient in the usual way.

≻≜

2. The results for the selected patient display in the right hand pane, select the result that contains the Full Blood Count (FBC) test result:

	Status	Туре	Read	Date ∇
*	💼 Filed	SER-GEL	✓	09/08/2022 07:38
*	🛅 Filed	BLD-EDTA	✓	08/08/2022 18:00
	🚞 Filed	Faeces	$\checkmark$	13/07/2022 08:30

**Training Tip** - The **Type** description may differ in your local area and there may be more than one result tab, so you may need to view each tab to find the result that contains the FBC.

View the result in the bottom pane.



# Filing the Full Blood Count (FBC) Header into the Patient's Record

Some laboratories send results with an FBC header, which does not automatically file. To file the FBC header into the patient record from **Mail Manager**:

- 1. Locate the result, see **Search for a specific patient's test results** on page **3** if required.
- From the Pathology tab in the bottom pane, right click on the blue header that contains the 422..00 Full Blood Count – FBC entry and select File Result Immediately:

Status   File Result Immediately   File Result with Edit   File All   File Abnormal   Display Read Codes   more   Result Note   Folder Note   Copy All   Copy Result   Copy Result   Copy Battery   Copy Tab   Observations   Copy Tab   Public on the stimation   131 g/L (115 - 165)							
File Result with Edit   File All   File Abnormal   Display Read Codes   more   Result Note   Folder Note   Copy All   Copy Result   Copy Battery   Copy Tom page   "Full blood count - FBC"   # Haemoglobin estimation"   131 g/L (115 - 165)		atus		File Result Immediately		ead	
File All         File All         File Abnormal         Display Read Codes         more         Result Note         Folder Note         Copy All         Copy Result         Copy Battery         Copy Tab         Observations         Copy Tab         "Full blood count - FBC"         # "The Polity object         # Haemoglobin estimation"         131 g/L (115 - 165)	👻 📺 Filed		1	File Result with Edit		(	
File Abnormal         Display Read Codes         more         Result Note         Folder Note         Copy All         Copy Result         Copy Battery         Copy Tab         Observations         Copy Tom page         "Full blood count - FBC"         # Haemoglobin estimation"         131 g/L (115 - 165)				File All			
Display Read Codes         more         Result Note         Folder Note         Copy All         Copy Result         Copy Battery         Copy Tab         Observations         Copy Tab         "Full blood count - FBC"         # Haemoglobin estimation"         131 g/L (115 - 165)				File Abnormal			
>     BLD-EDTA       >     BLD-EDTA       Copy All       Copy Result       Copy Battery       Copy Tab       >				Display Read Codes			
more         Result Note         Folder Note         Copy All         Copy Result         Copy Battery         Copy Tron page         "Full blood count - FBC"         # "Face of the stimation"         131 g/L (115 - 165)							
Result Note         Folder Note         Copy All         Copy Result         Copy Battery         Copy Tab         Observations         Copy Tab         "Full blood count - FBC"         # "Face of the stimation"         131 g/L (115 - 165)				more			
Folder Note         Copy All         Copy Result         Copy Battery         Copy Tab         BLD-EDTA         Copy Tab         BLD-EDTA         Copy Tab         BLD-EDTA         Copy Tab         BLD-EDTA         Copy Tron page         "Full blood count - FBC"         BLD-EDTA         Copy Tron page         "Haemoglobin estimation"         131 g/L (115 - 165)				Result Note			
Copy All Copy Result Copy Battery Copy Tab Copy Tron page "Full blood count - FBU" # "Tread shifts - 11.0) "Haemoglobin estimation" 131 g/L (115 - 165)				Folder Note			
> BLD-EDTA     Copy Result       > BLD-EDTA     Copy Battery       Copy Tab     Copy Tab       > Biscrations     Copy Top page       "Full blood count - FBC"     9 10*9/L (4.0 - 11.0)       # "Haemoglobin estimation"     131 g/L (115 - 165)				Copy All			
BLD-EDTA     Copy Result     Copy Battery     Copy Tab     Biscryptions     Copy Tron page     "Full blood count - FBU"     "Full blood count - FBU"     "Full blood count - FBU"     "Haemoglobin estimation" 131 g/L (115 - 165)	<			Conv Posult		Ш	
> BLD-EDTA       Copy Battery         Copy Tab       Copy Tab         Subservations       Copy Trom page         "Full blood count - FBC"       Plot 9/L (4.0 - 11.0)         "Haemoglobin estimation"       131 g/L (115 - 165)				Copy Result			
Request: BLD-EDTA     Copy Tab       Biservations     Copy Tron page       "Full blood count - FBC"       Biservations       Biservations       Biservations       Copy Tron page       "Full blood count - FBC"       Biservations       Copy Tron page       Biservations       Copy Tron page       Biservations       Biservations       Copy Tron page       Biservations       Biservations       Copy Tron page       Copy Tron page       Biservations       Biservations       Biservations       Copy Tron page       Biservations       Biservations <td< td=""><td>&gt; BLD-EDTA</td><td></td><td></td><td>Copy Battery</td><td></td><td></td></td<>	> BLD-EDTA			Copy Battery			
Subservations     CopyFrom page       "Full blood count - FBC"       # "Tread white call count"       # "Haemoglobin estimation"       131 g/L (115 - 165)	🔽 🗖 Requ	est: BLD-EDTA		Copy Tab			
"Full blood count - FBC" # "Total object coll count" 7 9 10*9/L (4.0 - 11.0) "Haemoglobin estimation" 131 g/L (115 - 165)	C Obser	Tutiona	-	Copy From page			
"Haemoglobin estimation" 131 g/L (115 - 165)	"Full blood count - FBU"						
"Haemoglobin estimation" 131 g/L (115 - 165)	<b>1 1 1 1 1 1 1 1 1 1</b>						
"Platelet count" 270 10*9/L (150 - 400)							
"Red blood cell (RBC) count" 3.84 10*12/L (3.80							
✓ "HaematoCrit" 0.40 L/L (0.37 - 0.47)							
"Mean corpuscular volume (nCV)" 104 FL (80 - 100 "Mean corpusc haemoglohin(MCH)" 34 l ng (27.0 -							
Pathology Actions Header Audit							

A green tick now displays alongside the header line:







### **Archived Test Results**

If you cannot find the result you are looking for, it may have been archived.

To find, reinstate and then file the FBC header:

#### Search for a specific patient's test results

The **Individual Patient** tab displays all messages for a specified patient. To find and display the messages of an individual patient:

1. From **Mail Manager**, select **Find** from the toolbar and select the patient in the usual way.

≻∱

2. The results for the selected patient display in the right hand pane.

**Training Tip** - The **Type** description may differ in your local area and there may be more than one result tab, so you may need to view each tab to find the result that contains the FBC header.

### **Archive Mode**

To switch to the Archive View:

1. From Mail Manager - View, select Archive View:



2. The Filter: Date Range screen displays. Select a suitable date range:

Filter: Date Range					
<u>F</u> rom Date:	14/07/2022	Leave "From Date" blank for dates prior to (and including) the "To Date"			
<u>T</u> o Date:		Leave "To Date" blank for dates after the "From Date"			
ОК	<u>C</u> lear	Cancel			

- 3. Select **OK** to apply.
- 4. File the result as per **Filing the Full Blood Count (FBC) Header** into the Patient's Record on page **4**.

Alternatively, you can manually add the 424.. Read Code with the correct date of the result directly into the patient record.